

**Town of Preston
105 Back Landing Road
Regular Meeting 7pm.
August 2, 2021**

Attendees: Doug Vanderveer, Robert Stacey, Nelson Anderson, Savannah Winston, Gary Waltemeyer, Amber Korell, Dale Whitley

The regular meeting was called to order by Commissioner Doug VanDerveer at 7:00 p.m.

Comm. Waltemeyer made a motion to approve the minutes of the previous meeting as presented and was seconded by Comm. Anderson and unanimously approved.

Police Report: for July 2021

130 hours assigned with a total of 23 assignments

- 232 Calls for service
- 2 Reports taken
- 53 Traffic Stops
- 74 Traffic Violations
- 1 Arrest

Public Works Report -Dale Whitley

- pumped 10,385,100 gallons of water. 8,939,700 was from bypassing the water tower.
- discharged 2,131,410 gallons of wastewater
- put flags on the utility poles on Main St. Three weeks later we removed the flags till next year.
- storm came through town between the 1st and 2nd of July and knocked a few of our flags down and damaged trees in the park.
- filled and emptied the water tower after the paint inside the tank had cured for 2 weeks. We refilled and had samples taken for bacteria and volatile organic compounds (VOC's). MDE approved the results and gave us permission to use the tower again.
- The air dryer at the sewer plant quit working. We had the company come out but they were not able to repair it. They will have to come back.
- Because the dryer isn't working we had to install a bypass to the sand filters so we can continue to operate while the dryer isn't working.
- The mixer at the post anoxic tank at the sewer plant quit working. We pulled it out and found that the electrical cord was damaged from rubbing on something in the tank. We had it repaired and left little slack in the cord so it won't rub on anything.
- We had the computer removed from the sewer plant because it needing to be rebooted every time the power goes out.
- We installed bollards at a manhole behind Main St. Hopefully the farmer will not hit it anymore.
- We put out 10 bottles for our residents to collect water samples for our triannual lead and copper testing. They have been turned in and we are waiting for the results.
- trimmed the tree in front of town hall.
- converted the hose bib in front of town from tamperproof to standard turn on.
- worked on the chemical feed at the water plant. It stated to lose prime and the usual repairs didn't help so we replaced the pump entirely.
- cut grass and sprayed weeds all month.

Administrative Report – Amber Korell

- Worked with GMB, AECOM, MDE and Mr. Goldberg on our WWTP
- Met with various contractors about Chambers Street Sidewalk project, still working on getting a third quote to compare.
- Attended our RFP Bid Committee Review meeting on July 23rd
- Worked with TGM Group and ASG on Audit Prep. Amy is due to be in our office all day August 5th.
- Sandy has begun gathering information in regard to a Rental License Program. We hope to bring you some more information to the August workshop meeting.
- We have been reaching out to contractors and landscapers to quote projects for our new Park Grant Application. There are four projects I would like to incorporate in this year's grant application. I would like to finish the original plan of the Mediation Garden landscaping/flower beds with 4 trees and 8 shrubs, purchase a trash can for the mediation area and 2 hanging swings for the Performing Arts Area, install a paver platform stage and add a flower bed around playground pavilion along with planting 1 tree and 2 shrubs.
- Attended Maryland Dept. of Planning -Planning and Zoning Training Webinar on July 16th.
- Met with Planning and Zoning and we will be starting to meet more regularly as we are working on the Comp Plan 10 Year Review.
- We have continued to work with Shore Rivers in Easton to apply for GREEN GRANTS for our Park to: plant more trees to the park; Add in native gardens around the meditation pavilion and other areas; Add a native rain garden to the culvert; Add a bioswale with dams by the wastewater plant to reduce erosion; Add a retention pond with a native garden in the small grass area in front of the main pavilion by the office to help with flooding; Toddler play space/natural play area; Adding interpretive signs to the improved green spaces
- Been busily planning an event for August 14th from 10-4 "Preston's SUMMER DAZE" FREE, food, fun, games, crafts, vendors market, obstacle course, dunk tank, PVFC and CC Sheriff display, a "Hose Down", Foam Party, toddler bounce, cotton candy, popcorn, and much more!!!

Planning and Zoning –

Meeting Summary-July 27, 2021

Present: Rosemarie Stacey, Karin Packard, Steve Hildenbrand, Amber Renee

1. Training July 16, 2021: P&Z members Steve Hildenbrand and Rosemarie Stacey and Town Manager Amber Renee participated in the Maryland Planning Commissioners Association training called "Mastering the Master Plan" in preparation for updating the Comprehensive Plan for the Town of Preston.

2. Comprehensive Plan: P&Z met on July 27th and discussed the Master Plan training and reviewed Preston's current 2005 Comprehensive Plan, which will be our base document to initiate updates. We discussed surveys, stakeholders, and examples of plans from other similar towns. We all agreed that to start we need a basic outline which will meet all the requirements

3. Future Meetings: P&Z will be meeting the 2nd Tuesday of each month, with work sessions during the day throughout the month as needed. There is a lot of work to be done.

4. Next Meeting August 10th at 7:00 p.m.

WWTP Project Status: No Report

Ordinances/Resolutions: None

New Business:

-A motion was made by Comm. Waltemeyer to accept the bills as presented for **JULY 2021**. Comm. Winston seconded the motion, all approved.

-Council decided to table the GMB on call agreement until the next workshop to discuss further.

- Comm. Waltemeyer made a motion to award the WWTP RFP Bid to ProStart in the amount of \$61950.00; Comm. Winston seconded the motion. All approved.

-Comm. Anderson made a motion to approve David A. Bramble's Road Patch Repair Quote in the amount of \$22,550.00; Comm. Waltemeyer seconded the motion. All approved.

-Comm. Waltemeyer made a motion for adjourn the open session at 7:24 pm, Comm. Winston seconded the motion. All approved.

-Comm. Anderson made a motion to adjourn the open meeting and go into closed session at 7:31pm; Comm. Winston seconded the motion, all approved.

-Comm. Waltemeyer made a motion to open the closed session at 7:41pm; comm. Stacey seconded, all approved.

-Comm. Waltemeyer made a motion to close the closed session, open the open session, Comm. Stacey seconded the motion all approved. Comm. VanDerveer stated "A Legal consultation with our Lawyer in regard to a pending litigation"

The meeting adjourned at 7:51pm.

Respectfully Submitted by: Amber Korell